



"For In Him We Live And Move And Have Our Being."

School Guidelines Student and Parent Expectations 2020-2021

General Etiquette: We have the privilege of using St. Luke Church for classes. Our lease obligates us to maintain the property, including the hallways, restrooms and studios that are a part of our lease agreement. To that end, we ask students and parents to follow these guidelines:

Safety of Your Children:

- Our building will be locked during class times. An Acts Dance staff member or volunteer should be at the door to let you and your student in. If no one is there when you arrive, please press firmly on the wireless doorbell on the glass door.
- Please walk young children to the door to drop off for class.
- Parents should walk to the entrance door to pick up children; children will not be dismissed to the parking lot alone.
- Please plan to pick up your children promptly following their class.

Student/Parent Expectations:

- Students should arrive 5 to 10 minutes before class begins. Students must be prepared and ready to dance when class begins. Parents, please take younger students to the restroom before class begins.
- Students and parents are expected to respect teachers, fellow students and other parents at all times.
- Students must wear cover-ups over their dancewear when coming to and from class. Parents, please help us to encourage modesty.
- Students should not wear ballet slippers outside. Street debris will damage dance flooring.
- Students and Parents must remain in areas designated for Acts 17:28 Dance. Other areas of the building have been designated for use by Heritage Christian School and St. Luke Church. These areas of the building are not for our use.

In the Studio:

- Studios are only to be used during designated class times under direction of instructors.
- No gum.
- Only water bottles, no Gatorade or food.
- Only water bottles and personal dance items belong in the studio space. Personal items, such as backpacks, boots or shoes belong in the hallway outside of the studio. Benches should remain clear for parent seating.

Lost and Found - We maintain our own lost and found bin separate from St. Luke Church. Items are stored for one semester in a bin on the cart outside of Studio A. Unclaimed items are donated at the end of each semester.

Swap Bins - We also keep swap bins of dance attire and ballet slippers. Gently used dance items that your child has outgrown may be placed in the box for other students, in hopes that you might find the next size up for your child. Please: no holes, stains, or shoes without a mate!

Outside of the Studio:

- Please remain quiet in the hallways during class time.
- Pick up garbage of any kind found in the hallway outside of the studios or in the restrooms designated for Acts Dance use.
- Due to COVID, parent waiting inside of St. Luke will be limited. Carpenter Hall will be available for waiting parents of Preschool, Ballet 1-4, and Hip Hop Minis. There also will be a sign up for 3 parents per class hour to sit within our studio hallway and serve as hall monitors. Parents are encouraged to drop students off when possible to help us limit numbers in the building and maintain a calm and safe environment within our school.
- Please help us to eliminate any running or playing in the hallway. Since we are in the lower level of the church, we must respect the business and services of the church happening above us.

Parent Communication:

Email - Please check email regularly for information and updates. Newsletters and parent emails are sent through an email app called S'more. Please add the following address to your contacts: amandastruebing@users.smore.com. This will ensure emails from this address go to your inbox, and not to your junk or promotions folders!

Text Messages - Last minute reminders, weather updates, or other changes will be communicated via text message using the Remind app.

Text @1728 to 81010 to be added to the full school 2020-2021 Class List.

Attendance - if your student is ill or unable to attend class, please email your instructor:

Brooke Funk – brooke.actsdance@gmail.com

Samantha Funk – samantha.actsdance@gmail.com

Heather Keckeisen – heather.actsdance@gmail.com

Karen Marinin – karen.actsdance@gmail.com

Amanda Struebing* - amanda.actsdance@gmail.com

*Students of all other teachers, please email Amanda.

Make Up Classes - Students can make up a missed lesson in a class level above or below theirs, with permission of the instructor. Please contact us to ask which level is best and to check for available class space.

Inclement Weather - Acts Dance will post closings due to weather on the school Facebook page and website - www.actsdance.org. Decisions regarding class cancellation due to inclement weather will be made by 2pm.

Sick Policy - For the well being of our students and teachers, we ask that you do not bring your child to class if they have been sick, or if a member of your family is ill and potentially contagious. Please take the time you need to rest and recover, and we will gladly offer make-up opportunities to your dancer for missed classes where there is space available. If your child stayed home from school because of not feeling well, please keep them home from dance class as well. If your child is being treated with antibiotics, they should be on the medication for at least 24 hours before coming to class.

Do not send your student to class if they have any of the following:

- Sore throat or cough
- Fever within the past 48 hours
- Shortness of breath or difficulty breathing
- New loss of taste or smell
- New onset muscle pain or chills
- Vomiting or diarrhea within the past 24 hours
- Runny nose with any colored discharge
- Any skin infection or unexplained rash
- Pinkeye or other eye infection

Family Agreement: I know that participation in Acts 17:28 Dance is a privilege. I acknowledge that I received a copy of the **School Guidelines – Student and Parent Expectations**, and that I understand and agree to follow the expectations outlined within in it.

Student(s) Signature: _____

Parent Signature(s): _____ Date _____